



REMOVE ABOVE PORTION TO STICK TO DOOR

CONTRACTOR INSTRUCTIONS

If you are able to RELEASE the shipment:

 Check the box to indicate that you delivered the shipment, then check a box to describe where.

If you CANNOT RELEASE the shipment:

- 2. Check a box to indicate if you are attempting to DELIVER or PICK UP a Call Tag.
- 3. Write the number of packages in the space provided.
- 4. Record tracking ID(s).
- Record your route number.

On the LABEL:

- 6. Record the time and date.
- Check a box to indicate that this is your FIRST, SECOND, or FINAL attempt.
- 8. Check a box to Indicate why you can NOT leave the shipment:
 - Check MUST SIGN IN PERSON if you must obtain an adult signature and hand the shipment to a person.
 - Check SIGNATURE REQUIRED TO RELEASE if you must have a signature to release the shipment.
 - Check CLOSED if the store or location is closed.
- After your have filled out the tabel; peel it off and apply to the package(s).

AGREEMENT:

- 10. If you return to the address and the customer has signed at the signed label and apply to the Manifest Delivery Record.
- 11. Leave another door tag to indicate where you left the shipment.

CALL FED Ex 1-800-762-3725

→ DO NOT LEAVE PACKAGES
WITH NEIGHBORS
→ HOW TO ENSURE COURIER
NEVER LEAVES PACKAGE
WITH NEIGHBORS

RE: 1RACKING NUMBER Ø40153501563500 ROUTE NUMBER 12 @ 4:47 PM 3/21/02

3/26/UZ

PUSTED A MEMO AT THE TERMINAL FOR ALL PENG TO OUR ADDRESS : "IT TO LEAVE WITH NETGUBOK. IF NOT HOME, JUST LEAVE NOTE ON DOOK.

NO SIGNATURE. THIS SHOWS I DID NOT AUTHORIZE NEIGHBOY PICK UP. uosuigo



Michael & Elana:

4/2/02

These words can't half express the deep appreciation felt for your special thoughtfulness.

Thank you so much for the nice welcome to the neighborhood visit and the goodies! They kept us going by providing energy (when we didn't know where the food was yet-which box was that again?!). It is really nice to have you as neighbors! Thanks again! F. Tamara,

86190-20