

From: senator@boxer.senate.gov
Sent: Tuesday, September 02, 2003 7:28 AM
To: Laham, Michael S
Subject: Responding to your message

September 2, 2003

Mr. Michael Laham
PO Box 5248
Orange, CA 92863-5248

Dear Mr. Laham:

Thank you for your recent request for assistance with a federal agency.

Please be assured that your matter will receive serious attention, and that I will make every effort, consistent with federal law and ethics standards, to assist you. However, I will need to have your written consent on file before I can open a formal inquiry into your case. In most cases, such consent is required by federal law or regulation.

Therefore, please send your written and signed request for assistance to:

U.S. Senator Barbara Boxer
1700 Montgomery St., Suite 240
San Francisco, CA 94111

In your statement, please include your name, your address, your phone number, any relevant identification numbers (such as your social security or alien registration number), a brief description of your case, and your signature.

If this is an emergency, please call my San Francisco office at (415) 403-0100, and a member of my staff will assist you.

Once again, thank you for writing.

Sincerely,

Barbara Boxer
United States Senator