



PO Box 2186
Sumner, WA 98390

(253) 826-5485 P (253) 826-5481 F
www.weresurface.com

425. 9109. 8548

To: Office and Maintenance Staff of NEWPORT CROSSING
From: Savannah Lauritzen, Operations Assistant
Re: Resurfacing Appointment – Occupied Apartment

On 9/18, a Technician from Red Rock Resurfacing will be arriving between 9:00am - 11:00am (unless otherwise stated) to resurface area(s) as specified by Stacy on 9/15 for apartment home # 209.

If our Technician will be resurfacing a bathtub or bathtub surround, please make certain that all hardware (shower doors, shower rods and curtains, etc.) have been removed, as well as any water leaks repaired.

Please notify apartment residents of the following in preparation of our arrival:

- All surfaces must be CLEAN and DRY.
- REMOVE ALL BELONGINGS within 7 foot area of scheduled resurfacing.
- ALL RESIDENTS, INCLUDING PETS, MUST VACATE THE APARTMENT upon our arrival, until early evening of the same day.
- PLEASE ALLOW 24 – 48 HOURS for our surfaces to cure before placing any items on surface.
- If resurface is to be completed on a bathtub or shower, DO NOT USE BATHTUBS OR SHOWERS FOR 48 HOURS after process completion.

PLEASE FEEL FREE TO GIVE US A CALL IF YOU HAVE ANY QUESTIONS ABOUT THE ABOVE INFORMATION !!!

**THANK YOU FOR CHOOSING
Red Rock Resurfacing !!!**



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Today's Date: 9/15

To: Office and Maintenance Staff of NEWPORT CROSSING

From: Savannah Lauritzen, Operations Assistant

Re: Resurfacing Appointment - Occupied Apartment

On 9/18, a Technician from Red Rock Resurfacing will be arriving between 9:00am -11:00am (unless otherwise stated) to resurface area(s) as specified by Stacy on 9/15 for apartment home # P304.

By signing below, the property manager and resident agree to make sure that all personal belongings have been removed from the area, the surface is clean and dry, there are no water leaks, and any residents, including pets will vacate the area. If the Technician arrives for the scheduled appointment and the apartment is not ready, there will be a **re-scheduling/trip fee of \$75.00**.

Property Manager: MICHAEL S. LAHAM Sign: _____ Date: 9/15/2008

Apartment Resident: ELANA LAHAM Sign: _____ Date: 9/15/2008

Red Rock Resurfacing Rep: Savannah Sign: [Signature] Date: 9/15

This must be signed and returned to Red Rock Resurfacing at least 24 hours before scheduled work date.

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**THANK YOU FOR CHOOSING
Red Rock Resurfacing !!!**


Transmission Log

The Boeing Company

Tuesday, 2008-09-16 08:42

4259658590

Date	Time	Type	Job #	Length	Speed	Station Name/Number	Pgs	Status
2008-09-16	08:40	SCAN	01648	1:17	12000	94252718754	1	OK -- V.17 BM31



RedRock Resurfacing
RENEWING THE WORLD ONE SURFACE AT A TIME

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Today's Date: 9/15

To: Office and Maintenance Staff of NEWPORT CROSSING

From: Savannah Lauritzen, Operations Assistant

Re: Resurfacing Appointment - Occupied Apartment

On 9/18 a Technician from Red Rock Resurfacing will be arriving between 9:00am - 11:00am (unless otherwise stated) to resurface area(s) as specified by STACY on 9/15 for apartment home # 304.

By signing below, the property manager and resident agree to make sure that all personal belongings have been removed from the area, the surface is clean and dry, there are no water leaks, and any residents, including pets will vacate the area. If the Technician arrives for the scheduled appointment and the apartment is not ready, there will be a re-scheduling/trip fee of \$75.00.

Property Manager: MICHAEL S. LAHAM Sign: [Signature] Date: 9/15/2008

Apartment Resident: ELANA LAHAM Sign: [Signature] Date: 9/15/2008

Red Rock Resurfacing Rep: Savannah Sign: [Signature] Date: 9/15

This must be signed and returned to Red Rock Resurfacing at least 24 hours before scheduled work date.

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Sep 15 2008 10:40AM HP LASERJET FAX

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